

ABGERO BOD Minutes

Date/Time: August 9, 2018, 9:00 AM Pacific time

Location: Hilton Hotel, San Francisco, CA

PRESENT: Victor Molinari (President), Shane Bush (Secretary), Rebecca Allen, Andrew Heck, Michelle Mlinac, Elizabeth Shumaker (ECP), Dolores Gallagher-Thompson, Larry Thompson

ABSENT: Susan Whitbourne (Treasurer), Douglas Lane, Gregory Hinrichsen, Peter Lichtenberg, June Blum, Lauren MacMillan, Richard Zweig

AGENDA ITEMS			
No.	Topic	Highlights	Motions/Outcome
1	President Opening Remarks (Dr. Molinari)	Greetings and welcome	None
2	Exam Committee (Dr. Heck)	3 oral exams scheduled for tomorrow. Will continue to establish regional exams. Exam coordinator requires travel funds; regional coordinators will be developed.	Noted
3	Maintenance of Certification (MoC) (Dr. Zweig)	Dr. Molinari provided an overview of the process and encouraged Board members to pursue it when the time comes.	Noted
4	Treasurer's report (Dr. Whitbourne, via email prior to meeting, and Dr. Molinari)	Balance \$19,568 at end of first quarter 2018. Funding sources: Boards receive a percentage of examination fees, with the amount increasing after a certain number of examinations have been performed, plus \$5K from ABPP at the beginning of each year. Main expense is funding examiner travel to exams.	Noted
5	Secretary report (Dr. Bush)	Action item from prior meeting (2/26/18) <ul style="list-style-type: none"> • Preapproval of postdocs that meet ABGERO credentialing requirements; perhaps partner with CoPGTP. 	CoPGTP established a subcommittee to review their membership criteria, but little progress has been made. Dr. Bush will

			continue to serve as the liaison between ABGERO and that subcommittee. An emphasis will be placed on considering supervisor credentials and seminar series.
6		Policy needed for possibility of less than 3 examiners present for oral exam.	Completed by Drs. Allen, Bush, & Molinari. Vote unanimous to approve.
7		General conversation about ways to increase membership, particularly in the context of diversity, and to help candidates move through the process.	Consider using funds to sponsor applicants and/or social events. Mentors need reminders to move mentees along. Dr. Mlinac will help remind mentors once a quarter. Consider a workshop/panel discussion on ABGERO at a conference.
8		Number of ABGERO specialists and candidates.	Current total=64 (including 2 examined since last meeting; 0 failed). Currently in the pipeline=17. Scheduled for examination tomorrow=3.
9		Bylaws need updating regarding Board composition and terms. Now that the Board has been established and running smoothly for a few years, some updating of the bylaws is needed. The following changes were approved.	Dr. Bush to take the lead.

10		Will move to a 3-office presidential sequence (president-elect, president, immediate past president), each for 2 years.	
11		Treasurer and secretary will serve 2-year terms, with the option of a 2 nd consecutive term.	
12		All other Board members will serve 4-year terms, with an optional 2 nd term (can additionally serve in an officer position).	
13		A required period of 3 years off of the Board will follow completion of the designated terms.	
14		Terms end at the end of the annual ABGERO Board meeting, which will be held at the APA convention. New terms begin immediately following the annual ABGERO Board meeting. The APA convention was chosen because ABPP can provide convenient meeting and examination rooms free of cost to the Board.	
15		The Credentials Committee will become a subcommittee of the Examination Committee.	
16		The chairs of the Examination Committee and its subcommittees are (re)appointed annually by the ABGERO president with approval by the ABGERO Board. The chair of the Examination Committee serves as the Oral Examinations Coordinator.	
17		2 new committees have been established: Diversity Committee and Outreach (media, technology, publicity, marketing) Committee.	
18		The ECP position has been established as a formal board position.	
19		An ABGERO representative to the ABPP Board of Trustees has been established (Dr. Molinari currently serves, but will be a responsibility of the president-elect in the future).	
20		Board terms need to be staggered. To begin the staggering, each board position, other than the officers and Examination Committee chair, will be numbered and each number given a certain number of years. Current Board members will then be invited to select one of the numbered positions.	
21		Some committees identified in the bylaws do not have chairs or members. These were identified and will be addressed.	
22		Dr. Molinari has completed his term as president. Dr. Bush was nominated to become the new president, effective immediately following this meeting. Dr. Bush left the room while the matter was discussed.	Dr. Bush to become the new ABGERO president, per unanimous vote of the Board.

23		Dr. Molinari to become the Immediate Past-President.	
24		Secretary and President-Elect positions need to be filled.	Dr. Molinari will send a request for nominations to the Board.
25		In general, there is a need to decentralize responsibilities and operations.	Noted
26		There is a need to decrease the overall number of Board members, which is currently approximately 15, to approximately 12. This will be done through attrition.	
27		Dr. MacMillan has chosen to rotate off of the Board but will remain involved with service to committees.	Dr. MacMillan's prior and ongoing service to the Board is much appreciated.
28	Diversity initiative (Dr. Mlinac)	ABGERO diversity survey completed and an article by Mlinac, Bush Molinari, & Badana was published in the <i>Clinical Geropsychology News</i> . The Board voted to approve establishment of Diversity as a standing committee.	Noted
29	Early Career Psychologist (ECP) (Dr. Shumaker)	Continued yearly talk to national VA geropsychology postdoctoral group in July; will have a recently boarded person do it next.	Noted
30		Discussed how to improve recruitment of early career folks; possibly do a panel presentation at conference.	
31		The Board voted to establish ECP as a formal Board member.	
32	Awards Committee (Dr. Molinari)	Dr. Heck was awarded the 2018 ABPP Specialty Award for Geropsychology	Noted, with congratulations to Dr. Heck.
33	President's report (Dr. Molinari)	Discussed ABPP subspecialties. ABCN exploring whether to pursue a forensic subspecialty in addition to its pediatric subspecialty – still in very preliminary discussion phase.	Noted. Dr. Bush participates with the ABCN forensic subspecialty working group and will keep ABGERO Board apprised of any developments.
34		Liability insurance coverage for examiners who are not members of the Board – remains uncertain, which potential examiners need to understand.	Noted

35		Issues of geriatric neuropsychologists applying based on just assessment experience with older adults. Need to meet all geropsychology competencies, not just assessment. Should convey to those who inquire.	Noted
36		Does informal supervision for the Training requirement need to be individual or can it be group?	Appropriate group supervision is acceptable.
37		Senior qualifications – what constitutes ‘significant contribution’? Discussed. Difficult to define but is typically evident where it exists.	
38		Do Credential, Practice Sample & Oral Exam Coordinators need to be Board members?	The Examination Committee chair is a Board member, but subcommittee chairs and members do not need to be Board members.
39		Pass/Fail examples for Practice Sample & Oral exam. Discussed. Would be helpful.	Dr. Heck to add to examination manual as the manual is updated.
40	New business	Nothing else	
	Meeting Adjourned 12:15 PM		

Minutes recorded & submitted by:

Shane S. Bush, Ph.D.

Secretary, American Board of Geropsychology

8/31: Approved